



Compliance and Ethics Fellows Program Cohort and Advisory Workgroup

MISSION

Provide valuable employee insights and guidance for planning considerations for the compliance and ethics program elements managed by the Office of Compliance, Risk, and Ethics.

PURPOSE

Program cohort members receive professional development to foster further qualities of an ethical employee. In addition, members serve as an advisory workgroup to provide input from the employee perspective for compliance and ethics activities, programs, and training offered by the Office of Compliance, Risk, and Ethics. For more information visit: www.montgomerycollege.edu/compliance-and-ethics-fellows

MEETINGS

There is a mandatory orientation meeting on **April 27, 2020, 2–4 p.m. in the Central Services Building**. Thereafter, meetings will occur monthly at 2–4 p.m. in the Central Services Building on the **second** Monday from September 2020 to April 2021. *Please note that meetings will be held on the first Monday at 2 p.m. in December 2020 and May 2021.* Meetings may change based on space availability and logistics. Workgroup members are expected to attend all meetings.

TIME COMMITMENT

Full-time and part-time faculty and staff are invited to apply. Employees may apply to participate for either a one- or two-year commitment. Two-year commitments will continue through May 2022. This program requires intensive work and focus. Workgroup members are asked to share progress with and obtain feedback from stakeholders within their divisions.



Statement of Interest

Please complete and email this form to compliance@montgomerycollege.edu. Applications should be submitted by **March 10, 2020**. All applications will be reviewed by the Office of Compliance, Risk, and Ethics, with first-level approval by the supervisor. Final membership will have input from the Senior Administrative Leadership Team (SALT) with final approval by the Chief Compliance, Risk, and Ethics Officer.

I am interested in consideration for participation in the inaugural Compliance and Ethics Fellows and Advisory Workgroup.

Name:

Email:

Department/Unit:

Job Title:

Employee Status: ☐ Faculty ☐ Staff

Commitment Preference: ☐ One-year ☐ Two-year

Please share why you are interested in serving on the Compliance and Ethics Fellows Program and Advisory Workgroup.

Please describe the talents and/or training you would contribute to the Compliance and Ethics Fellows Advisory Workgroup.

What specific areas of the College would you be interested in focusing on during your participation in this program (e.g., IT, equity and inclusion, cybersecurity, student affairs, academic affairs, teaching and learning, facilities, administrative and fiscal services, community engagement, communications, people stewardship, etc.)?

I have read and understand the time commitment involved and have discussed my availability to serve with my supervisor: ☐ Yes ☐ No

Supervisor Name:



Office of Compliance, Risk, and Ethics
Application adapted from MC2025
Strategic Planning and PACEI
applications.
January 2020